

REVENUE BUDGET PLANNING 2017/18 - REPORTING TIMETABLE

MONTH	TOPIC	REPORT TO	OBJECTIVE
MAY 2016	Financial Planning for 2016/17	Financial Policy Panel 24 May 2016	<ul style="list-style-type: none"> • Agree approach to Service & Financial Planning in the annual budget review • Confirm budget reporting timetable for 2017/18
JUNE 2016	2015/16 Final Accounts	Strategy & Resources Committee 28 June 2016	<ul style="list-style-type: none"> • Report outturn figures for last year and financial position as at 31 March 2015 • Agree year end transfers to/from strategic reserves
JULY 2016			
AUG 2016			
SEPT 2016	Budget Targets 2017/18 Audited Financial Statements	Financial Policy Panel 13 September 2016 and Strategy & Resources Committee 27 September 2016	<ul style="list-style-type: none"> • Review of Revenue and Capital Reserves • Update of Four Year Budget Forecast • Set Budget Targets for 2017/18
OCT 2016	Service Budget Planning Reports	Environment Committee 25 October 2016	<ul style="list-style-type: none"> • Guidance on the preparation of service budget reports
NOV 2016	Service Budget Planning Reports	Policy Committees 8 - 22 November 2016	Guidance on the preparation of service budget report
DEC 2016	Budget Update	Financial Policy Panel 6 December 2016	Update on budget preparation and local government funding

FINANCIAL POLICY PANEL
24 MAY 2016

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JAN 2017	Service Estimates	Policy Committees 17 - 31 January 2017	Recommend service budgets to Council
FEB 2017	Service Estimates	Strategy & Resources Committee 7 February 2017	Recommend service budgets to Council
	Local Govt. Finance Settlement	Financial Policy Panel 2 February 2017	Guidance on Council Tax Options following announcement of grant settlement / localisation of business rates
	Budget Meeting	Council 14 February 2017	Update of MTFS Council Tax and Budget decisions
MARCH 2017	Service Plans	Policy Committees 7 - 28 March 2017	Update Service Plans and approve Annual Service Targets for 2017/18
APRIL 2017	Service Plans	Strategy and Resources Committee 4 April 2017	Update Service Plans and approve Annual Service Targets for 2017/18

CAPITAL PROGRAMME REVIEW 2017/18 - REPORTING TIMETABLE

MONTH	TOPIC	REPORT TO	OBJECTIVE
JUNE 2016	Final Accounts 2015/16	Strategy & Resources Committee 28 June 2016	<ul style="list-style-type: none"> To report final capital spend for 2015/16 and commitments on uncompleted schemes Nominate members of Capital Member Group
JULY 2016			
AUG 2016			
SEPT 2016	Budget Targets 2017/18	Financial Policy Panel 13 September 2016 Strategy & Resources Committee 27 Sept. 2016	Guidance on capital strategy
OCT 2016	Section 106 Funds	Financial Policy Panel 27 October 2016	<ul style="list-style-type: none"> Identify funds available from Section 106 planning agreements Forecast future receipts
NOV 2016			
DEC 2016	Capital Investment Programme Funding	Financial Policy Panel 6 December 2016	Advice on resourcing capital programme in 2017/18
JAN 2017	Capital Project Appraisals	Policy Committees 17 - 31 January 2017	Recommend capital schemes to Council

FINANCIAL POLICY PANEL
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MONTH	TOPIC	REPORT TO	OBJECTIVE
FEB 2017	Capital Project Appraisals	Strategy & Resources Committee 7 February 2017	Recommend capital schemes to Council
	Budget 2016/17: Capital Programme	Financial Policy Panel 2 February 2016 Council 11 February 2016	Approve capital programme for 2016/17 and update provisional programme 2017-2019.
MARCH 2017	Publish Capital Programme		